



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
 UNITED STATES PATENT AND TRADEMARK OFFICE  
 WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/739,410	12/18/2000	Keith Barraclough	8X8S.250PA

## CONFIRMATION NO. 2993

## FORMALITIES LETTER



\*OC00000005832251\*

CRAWFORD PLLC  
 1270 Northland Drive, Suite 390  
 St. Paul, MN 55120

Date Mailed: 03/06/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

## FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below. Applicant is given TWO MONTHS from the date of this Notice within which to correct the informalities indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

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Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE



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PATENT

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant:

BARRACLOUGH, et al.

Examiner:

Unassigned

Serial No.:

09/739,410

Group Art Unit:

2661

Filed:

December 18, 2000

Docket No.:

8X8S.250PA

Title:

VOICE-OVER IP AUDIO-DATA TERMINAL PROCESSOR

CERTIFICATE UNDER 37 CFR 1.8: The undersigned hereby certifies that this correspondence and the papers, as described hereinabove, are being deposited in the United States Postal Service, as first class mail, in an envelope addressed to: Assistant Commissioner for Patents, Washington, D.C. 20231, on May 3, 2001.

By: Kelly S. Waitney  
Kelly S. Waitney

COMMUNICATION

BOX MISSING PARTS

Assistant Commissioner for Patents  
Washington, D.C. 20231

Dear Sir:

In response to the Notice to File Missing Parts of Application, mailed March 6, 2001, Applicants hereby enclose the following: 1) a copy of the Notice to File Missing Parts; 2) an executed Declaration; 3) an executed Assignment and Recordation Form Cover Sheet; 4) please charge Deposit Account No. 50-0996 (8X8S.250PA) the amount of \$130.00 to cover the missing parts fees; 5) please charge Deposit Account No. 50-0996 (8X8S.250PA) the amount of \$40.00 to cover the assignment recordation fee; and 6) substitute drawings in compliance with 37 C.F.R. 1.84. Please charge/credit Deposit Account No. 50-0996 (8X8S.250PA) for any credits or deficiencies.

Respectfully submitted,

CRAWFORD PLLC  
1270 Northland Drive  
Suite 390  
St. Paul, MN 55120  
(651) 686-6633

By

RJ  
Robert J. Crawford  
Reg. No. 32,122

Date: May 3, 2001